



Medical Records Request Form

Please complete this form to authorize the request of your medical records.

Patient Information

Name: _____ DOB: _____

Phone: _____

Address: _____

Records Release (Office Use Only)

Do NOT complete provider section

Please do NOT complete the "Provider/Facility" section below. This section will be completed by our office to allow this authorization to be used for multiple providers and to ensure accurate processing of your request.

Provider/Facility: _____

Address: _____

Phone: _____ **Fax:** _____

TO BE RELEASED TO:

Provider/Facility: *Harbor Physicians* **Address:** 2140 Kingsley Ave Suite 1, Orange Park, FL 32073 **Phone:** 904-368-6809 **Fax:** 904-368-6809

Information to be Released

☐ All records ☐ Dates: _____ to _____

☐ Specific: _____

Purpose

☐ Continuation of care ☐ Personal ☐ Legal ☐ Insurance ☐ Other: _____

Expiration

This authorization expires 12 months from signing unless otherwise specified: _____

Authorization

I understand this authorization may be revoked in writing at any time, except to the extent that action has already been taken. Information disclosed may be subject to redisclosure.

Signature: _____ Date: _____

Representative (if applicable): _____

Relationship: _____